

Salient features of Scheme of Financial Entitlement of Members of Lok Sabha for Purchase of Computer Equipment

- (i) The financial entitlement of a member for purchase of computer equipment is Rs.3,00,000 w.e.f. 13.01.2015.
- (ii) Member is free to purchase more than one unit of any mix of following computer equipment within their financial limit of Rs.3,00,000 from anywhere and from any vendor:
 - (1) Desktop (HP, Dell, Accer, Wipro, Lenovo, Apple, Sony, Samsung, PCS Ltd.)
 - (2) Laptop (Any Brand)
 - (3) Pen Drive
 - (4) CDs/DVDs (Maximum number of 100)
 - (5) Printer (Deskjet/Laserjet/Multi-functional/portabal) (Any Brand)
 - (6) Scanner (Any Brand)
 - (7) UPS (With Desktop only)
 - (8) Handheld Communicator/Palmtop Computer/Smart Phone (Any Brand)
 - (9) Data Internet Cards
 - (10) MS Office
 - (11) Anti Virus Software
 - (12) Language Software and Speech Recognition Software
 - (13) Other Computer Accessories
 - (14) eReader (iOS or Android based devices or devices having facilities of eReader devices)
- (iii) Member may purchase the above mentioned items and submit the bill duly signed and stamped by the vendor. Serial/IMEI Number of computer equipment must be mentioned on the Bill.
- (iv) Member may also submit the quotation of a vendor and consent form (copy enclosed) duly filled in by the vendor along with cancelled cheque for ePayment purpose. The advance shall be issued to vendor through e-payment. Member may take delivery of the items and submit the bill within 30 days of issue of Advance to vendor.
- (v) The Bill/ Proforma Invoice may be submitted at Members Query Booth, FB-91, Parliament Library Building.
- (vi) The details of the Scheme of Financial Entitlement of Members of Lok Sabha is available on the Lok Sabha website <http://loksabha.nic.in> under the Heading "Members".

In case of any Query please contact – FB-91 PLB (23035055 / 23794886

10. IFS CODE OF
BANK BRNCH

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11. 9-DIGIT MICR
CODE OF
BRANCH

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- (I) I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the disbursing authority responsible.
- (II) I hereby authorize the Lok Sabha Secretariat to remit my all payments directly into my bank account.

(SIGNATURE)

Note: Please attach one copy of cancelled cheque leaf (after cutting the cheque number)