

# LOK SABHA

## RIGHT TO INFORMATION ACT, 2005

### Annual Administrative Report

F.No.3(1)/IC/2018

05.02.2018

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2017(From 01<sup>st</sup> January to 31<sup>st</sup> December, 2017) in respect of Lok Sabha Secretariat is as under :

(a) The number of requests made to the public authority.	<b>1939</b>
(b) The number of decisions (1 <sup>st</sup> appeal) where applicants were not entitled to access the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>195</b> Information was not provided under Sections 2(f), 2(j) and 8(1)(j) of the RTI Act, 2005.
(c) The number of 2 <sup>nd</sup> appeals referred to the Central information Commission for review, the nature of the appeals and the outcome of the appeals.	<b>16</b> Dismissed. In most of the cases CIC upheld the contention of this Secretariat. In one or two cases, CIC directed this authority to provide additional information, if any.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	<b>NIL</b>
(e) The amount of charges collected by the public authority under this Act.	<b>Rs. 7,131</b>
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	Efforts have been made to upload as much information as possible on the website of the Lok Sabha Secretariat i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a> – to facilitate online access by the information seekers.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	<b>NIL</b>

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# LOK SABHA

## RIGHT TO INFORMATION ACT, 2005

### Annual Administrative Report

F.No.3(1)/IC/2017

08.02.2017

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2016(From 01<sup>st</sup> January to 31<sup>st</sup> December, 2016) in respect of Lok Sabha Secretariat is as under :

(a) The number of requests made to the public authority.	<b>2242</b>
(b) The number of decisions (1 <sup>st</sup> appeal) where applicants were not entitled to access the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>180</b> Information was not provided under Sections 2(f), 2(j) and 8(1)(j) of the RTI Act, 2005.
(c) The number of 2 <sup>nd</sup> appeals referred to the Central information Commission for review, the nature of the appeals and the outcome of the appeals.	<b>35</b> Dismissed. In most of the cases CIC upheld the contention of this Secretariat. In one or two cases, CIC directed this authority to provide additional information, if any.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	<b>NIL</b>
(e) The amount of charges collected by the public authority under this Act.	<b>Rs. 11,690</b>
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	Efforts have been made to upload as much information as possible on the website of the Lok Sabha Secretariat i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a> – to facilitate online access by the information seekers.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	<b>NIL</b>

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# LOK SABHA

## RIGHT TO INFORMATION ACT, 2005

### Annual Administrative Report

F.No.3(1)/IC/2016

16.02.2016

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2015 (From 01<sup>st</sup> January to 31<sup>st</sup> December, 2015) in respect of Lok Sabha Secretariat is as under :

(a) The number of requests made to the public authority.	<b>2007</b>
(b) The number of decisions (1 <sup>st</sup> appeal) where applicants were not entitled to access the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>208</b> Information was not provided under Sections 2(f), 2(j) and 8(1)(j) of the RTI Act, 2005.
(c) The number of 2 <sup>nd</sup> appeals referred to the Central information Commission for review, the nature of the appeals and the outcome of the appeals.	<b>11</b> Dismissed.  In most of the cases CIC upheld the contention of this Secretariat.  In one or two cases, CIC directed this authority to provide additional information, if any.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	<b>NIL</b>
(e) The amount of charges collected by the public authority under this Act.	<b>Rs. 12,633/-</b>
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	Efforts have been made to upload as much information as possible on the website of the Lok Sabha Secretariat i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a> – to facilitate online access by the information seekers.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	<b>NIL</b>

**LOK SABHA**  
**RIGHT TO INFORMATION ACT, 2005**  
**Annual Administrative Report**

**F.No. 3(1)/IC /2015**

**6.02.2015**

Under Section 25 (3) of the Right to Information Act, 2005 the information for the year 2013 (From 1<sup>st</sup> January, 2014 to 31<sup>st</sup> December, 2014) in respect of Lok Sabha Secretariat is as under :-

(a) The number of requests made to the public authority.	<b>1837</b>
(b) The number of decisions where applicants were not entitled to access the documents pursuant to the requests, the provisions of his Act under which these decisions were made and the number of times such provisions were invoked.	<b>155</b> Information was not provided under Sections 2(f), 2 (j) and 8 (1)(j) of the RTI Act, 2005.
(c) The number of appeals referred to the Central Information Commission for review, the nature of the appeals and the outcome of the appeals	<b>11</b> Dismissed. In most cases CIC upheld the contention of this Secretariat. In few cases, CIC directed to provide additional information if any.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act	Nil
(e) The amount of charges collected by the public authority under this Act.	Rs. <b>17305/=</b>

(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act	Efforts have been made to upload as much information as possible on the website of the Lok Sabha i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a> .
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(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	Nil.
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**LOK SABHA**  
**RIGHT TO INFORMATION ACT, 2005**  
**Annual Administrative Report**

**F.No. 3(1)/IC /2014**

**11.02.2014**

Under Section 25 (3) of the Right to Information Act, 2005 the information for the year 2013 (From 1<sup>st</sup> January, 2013 to 31<sup>st</sup> December, 2013) in respect of Lok Sabha Secretariat is as under :-

(a) The number of requests made to the public authority.	1800
(b) The number of decisions where applicants were not entitled to access the documents pursuant to the requests, the provisions of his Act under which these decisions were made and the number of times such provisions were invoked.	44 Information was not provided under Sections 2(f), 2 (j) and 8 (1)(j) of the RTI Act, 2005.
(c) The number of appeals referred to the Central Information Commission for review, the nature of the appeals and the outcome of the appeals	24 Dismissed. In one case, CIC directed the appellant to visit the website as the information is available on the website and see the details for himself. In another case, CIC observed that the details for a period of nearly 12 years will disproportionately divert the resources the Secretariat and cannot, therefore, be disclosed, especially when it has to be collected from many individual files.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act	Nil
(e) The amount of charges collected by the public authority under this Act.	Rs. 21910
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act	It has been tried to upload as much information as possible on the website of the Lok Sabha i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a> .

<p>(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.</p>	<p>Nil.</p>
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**LOK SABHA**

**RIGHT TO INFORMATION ACT, 2005**

**Annual Administrative Report**

F.No. 3(1)/IC /2013

15.03.2013

Under Section 25 (3) of the Right to Information Act, 2005 the information for the year 2012 (From 1<sup>st</sup> January, 2012 to 31<sup>st</sup> December, 2012) in respect of Lok Sabha Secretariat is as under :-

(a) The number of requests made to the public authority.	1616
(b) The number of decisions where applicants were not entitled to access the documents pursuant to the requests, the provisions of his Act under which these decisions were made and the number of times such provisions were invoked.	19 Information was not provided under Sections 2(f), 2 (j) and 8 (1)(j) of the RTI Act, 2005.
(c) The number of appeals referred to the Central Information Commission for review, the nature of the appeals and the outcome of the appeals	48 Dismissed. In one case, CIC directed to provide the information after deleting the specific items relating to security. In one case, CIC observed that the application fee of Rs.20/- may be accepted even if the requisite application fee is of Rs.10/- only and the application may be processed. In another case, CIC held that where a certified copy of the notification has been specifically sought, the CPIO must put his seal and signature on every page of the document. In another case, the CIC sought a compliance report within six months vis-à-vis its order of computerization of TA/DA records of MPs.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil
(e) The amount of charges collected by the public authority under this Act.	Rs. 13240/-



<p>(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.</p>	<p>It has been tried to upload as much information as possible on the website of the Lok Sabha i.e. <a href="http://www.loksabha.nic.in">www.loksabha.nic.in</a>.</p>
<p>(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.</p>	<p>Nil.</p>

**LOK SABHA SECRETARIAT**  
**INFORMATION CELL**

F.No.3(1)/IC/2012

29 January, 2012

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2011 (From 1<sup>st</sup> January, 2011 to 31<sup>st</sup> December, 2011) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to the public authority.	<b>1510</b> requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>37</b> Information was not provided under Section 2(f), Section 2(j) Section 7(9), Section 8(1)(h), 8(1)(j) & 8(1) (c) of the Right to Information Act, 2005. However, applicants who were informed that information cannot be provided under section 7(9) of the RTI Act were requested to visit Lok Sabha Secretariat with prior appointment for culling out desired information
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	<b>16</b> Upheld the contention of this Secretariat with specific direction in two circumstances.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil

<p>(e) The amount of charges collected by the public authority under this Act.</p>	<p>Rs. 19863/-</p>
<p>(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.</p>	<p>In some of the cases where it was found that culling out the desired information would disproportionately divert the resources of the public authority under section 7 (9), the applicants were asked to visit the Secretariat with prior appointment and cull out the requisite information.</p>
<p>(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.</p>	<p>Nil</p>

**LOK SABHA**  
**RIGHT TO INFORMATION ACT, 2005**  
**Status Report**

F.No.3(11)/IC/2011

19 April, 2011

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2010 (From 1<sup>st</sup> January, 2010 to 31<sup>st</sup> December, 2010) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to the public authority.	<b>1020</b> requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>102</b>  Information was not provided under Section 2(f), Section 2(j) Section 7(9) & Section 8(1)(j) of the Right to Information Act, 2005. However, applicants who were informed that information cannot be provided under section 7(9) of the RTI Act were requested to visit Lok Sabha Secretariat with prior appointment for culling out desired information
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	<b>12</b>  Dismissed.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil
(e) The amount of charges collected by the public authority under this Act.	Rs. 24461/-
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	In some of the cases where it was found that culling out the desired information would disproportionately divert the resources of the public authority under section 7 (9), the applicants were asked to visit the Secretariat with prior

	appointment and cull out the requisite information.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	Nil

LOK SABHA  
RIGHT TO INFORMATION ACT, 2005  
**Status Report**

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F.No.3(1)/IC/2010

04 March, 2010

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2009 (From 1<sup>st</sup> January, 2009 to 31<sup>st</sup> December, 2009) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to the public authority.	<b>814</b> requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>69</b>  Information was not provided under Section 2(f), Section 2(j) Section 7(9) & Section 8(1)(j) of the Right to Information Act, 2005. However, applicants who were informed that information cannot be provided under section 7(9) of the RTI Act were requested to visit Lok Sabha Secretariat with prior appointment for culling out desired information
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	<b>23</b>  Dismissed.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil

(e) The amount of charges collected by the public authority under this Act.	Rs.8698/-
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	In some of the cases where it was found that culling out the desired information would disproportionately divert the resources of the public authority under section 7 (9), the applicants were asked to visit the Secretariat with prior appointment and cull out the requisite information.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	Nil

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**LOK SABHA SECRETARIAT**  
**INFORMATION CELL**

F.No.3(1)/IC/2009

22 January, 2009

Under Section 25(3) of the Right to Information Act, 2005 the information for the year (From 1<sup>st</sup> January, 2008 to 31<sup>st</sup> December, 2008) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to the public authority.	<b>805</b> requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>12</b> Information was not provided under Section 2(j) & Section 7(9) of the Right to Information Act, 2005. However, applicants who were desired information under section 7(9) were asked to come to this Secretariat prior appointment for culling out desired information
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	<b>Five</b> Dismissed.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil
(e) The amount of charges collected by the public authority under this Act.	Rs. 5997/-
(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention	In some of the cases where it was found that culling out the desired information would disproportionately divert the resources of the



of this Act.	public authority under section 7 (9), the applicants were asked to visit the Secretariat with prior appointment and cull out the requisite information.
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	Nil

**LOK SABHA SECRETARIAT**  
**INFORMATION CELL**

**F.No.3(1)/IC/2008**

**3 March, 2008**

Under Section 25(3) of the Right to Information Act, 2005 the information for the year (From 1<sup>st</sup> January, 2007 to 31<sup>st</sup> December, 2007) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to each public authority.	445 requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of <del>this</del> Act under which these decisions were made and the number of times such provisions were invoked.	<b>Eight</b>  Information was not provided under Section 2(j) & Section 8(1)(h) of the Right to Information Act, 2005.
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	<b>Six</b>  Dismissed.  In one case CIC has directed to refund the information fee.

<p>(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.</p>	<p>Nil</p>
<p>(e) The amount of charges collected by each public authority under this Act.</p>	<p>Rs. 7,550/-</p>
<p>(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.</p>	<p>Nil</p>
<p>(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter (i) relevant for operationalising the right to access information.</p>	<p>(i) Section 6(3) provides for transfer of application within 5 days from the date of receipt of the application. This could preferably be 5 working days instead of 5 days.</p> <p>) There is no provision in the Act to verify whether the applicant is a citizen of India whereas all citizens shall have the right to information under Section 3 of the Act.</p> <p>(iii) The Act does not specify whether information can also be provided to Associations, Unions and Other Bodies registered with the Government or otherwise.</p>

## LOK SABHA SECRETARIAT

### INFORMATION CELL

F.No.3(1)/IC/2007

21<sup>th</sup> March, 2007

Under Section 25(3) of the Right to Information Act, 2005 the information for the year 2006 (From 1<sup>st</sup> January, 2006 to 31<sup>st</sup> December, 2006) in respect of Lok Sabha Secretariat is as under:-

(a) The number of requests made to each public authority.	318 requests were received.
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	<b>Five</b> Information was not provided under Section 2(j) & Section 8(1)(j) of the Right to Information Act, 2005.
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the outcome of the appeals.	Three One appeal was dismissed. Decision on two cases is still awaited.
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil

<p>(e) The amount of charges collected by each public authority under this Act.</p>	<p>Rs. 7,450/-</p>
<p>(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.</p>	<p>Nil</p>
<p>(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.</p>	<p>No comments to offer in the matter.</p>

F.No.2(7)/IC/2006

21<sup>st</sup> February, 2006

Under Section 25(3) of the Right to Information Act, 2005 the information upto 31.12.2005 in respect of this Secretariat is as under:-

(a) The number of requests made to each public authority.	Twenty requests have been received in this Cell. Out of which twelve were dealt with by this Secretariat and furnished the desired information to the applicant and eight were transferred to the concerned <u>Ministry / Department.</u>
(b) The number of decisions where applicants were not entitled to access to the documents pursuant to the requests, the provisions of this Act under which these decisions were made and the number of times such provisions were invoked.	Nil
(c) The number of appeals referred to the Central Information Commission or State Information Commission, as the case may be, for review, the nature of the appeals and the <u>outcome of the appeals.</u>	Nil
(d) Particulars of any disciplinary action taken against any officer in respect of the administration of this Act.	Nil
(e) The amount of charges collected by each public authority under this Act.	Nil

(f) Any facts which indicate an effort by the public authorities to administer and implement the spirit and intention of this Act.	Nil
(g) Recommendations for reform, including recommendations in respect of the particular public authorities, for the development, improvement, modernization, reform or amendment to this Act or other legislation or common law or any other matter relevant for operationalising the right to access information.	No comments to offer in the matter.